

Position Description – Golf Operations Chairpersons



Reports to:
President &
Board



Meeting Attendance:
Monthly or as
scheduled



Length of Term:
1 Year

Position Overview

The Golf Operations Chairpersons are members of the SWGA Board and responsible for overseeing all SWGA golf operations, providing leadership to Golf Operations Committee Members and being aware of local & industry trends with a view to continuous improvement.

Role & Responsibilities

- ✓ Chair & guide Golf Operations Committee Meetings of their respective genders.
- ✓ Attend SWGA Board Meetings.
- ✓ Provide reports to SWGA Board Meetings
- ✓ Co-ordinate the formation of a Golf Operations Committee, delegating roles for the organisation and execution of;
 - Fixturing
 - SWGA Events
 - Pennant
 - Country Teams
- ✓ Oversee the construct of the annual SWGA Fixture
- ✓ Maintain up to date Conditions of Play for all events
- ✓ Junior Program oversight with Junior Coordinator
- ✓ Facilitate forums as required to gain feedback on Events & Programs
- ✓ Ensure effective Communication between Golf Operations Chairpersons & Member Clubs

Skills & Requirements

- ✓ Undertake the role in good faith and honesty, always acting in the best interest of the District.
- ✓ Attend Board meetings.
- ✓ Must hold a valid Working with Children Check
- ✓ Can oversee organisational activities.
- ✓ Reasonable level of computer literacy
- ✓ Be unbiased and impartial on all issues.
- ✓ Be receptive to change.

Review of Position

- ✓ The Golf Operations Chairpersons & Board will conduct an annual review of this Position Description to ensure they remain consistent with the district's strategy, objectives, and responsibilities.