

Introduction

- This Golf Operations Committee Charter sets out the role and responsibilities of the Golf Operations Committee.
- The conduct of the Golf Operations Committee and its members is governed by the Board / Sub-Committee Code of Conduct.
- Golf Operations Committee members need to declare any interest and any business or other relationship which could, or could reasonably be perceived to, materially interfere with the Committee Members ability to act in the best interests of the district.

Purpose of the Golf Operations Committee

The purpose of the Golf Operations committee is to provide annual competitions, including championships and pennant that support the districts strategic plan.

- Increase the number of participants in events
- Provide a balanced level of activities that support an inclusive approach to playing the game.
- Improve the satisfaction levels of clubs and their members across the district.
- Provide opportunities for committee members to develop their leadership skills.

Golf Operations Committee Responsibilities

The Golf Operations Committee is responsible for presenting initiatives and request approval for authorisation by the board on matters that fit within the purpose and the goals of the Committee. This includes the following:

- Maintain an understanding of the rules of golf so that prompt and accurate decision making can occur
- Maintain a thorough understanding of the World Handicapping System (WHS) as adopted by Golf Australia, including course ratings and the slope system
- Prepare and circulate the annual district fixture
- Assist in the determination and clearly display the conditions under which competitions are to be played.
- Deal with and resolve disputes arising from the conduct of competitions and matches
- Allocate trophies and prizes including dollar value and quantity in a manner that is the same for all participants regardless of grade or gender.
- When required, select individuals or teams to represent the district. This may also require the appointment of a team captain
- Ensure a committee representative is always available during competition to aid in decision making and/ or suspend play if required
- Make recommendations of competition fee amounts
- Provide a monthly report to the Board reviewing golf activities and issues.
- Maintain oversight on Junior Golf activities

Skills & Requirements

Golf Operations Committee members are to carry out their duties in compliance with all applicable rules and regulations pertaining to the administration of golf and the playing of the game of golf. In discharging his/her duties, each committee member should:

- Exercise care and diligence
- Act in good faith in the best interests of the club and its members
- Not improperly use his/her position or misuse information of the district
- Communicate necessary information in an open and transparent way
- Commit the time necessary to discharge effectively his/her role as a Match Committee member
- Engage in ongoing skill development in relation to their role as Committee member.
- Must hold a current Victorian Working with Children Check

Review of Charter

The Golf Operations Committee will conduct an annual review of this Charter and have any amendments authorised by the Board to ensure they remain consistent with the district's strategy, objectives, and responsibilities.

Reviewed March 2025